

The Canoe Association of Northern Ireland

Action

Minutes of the Council Meeting held 6<sup>th</sup> March 2006

Apologies Mike McClure     Rodger Hamilton     David Boyle

Minutes of Previous Meeting – Accepted as true record

Matters arising

Mary is planning to attend the Childrens Officer Training and will offer her services as our second Child Protection Officer.

Office It was decided that the office of Treasurer would be the line manager for the Administrator. A second point of contact, the President, will be given to David in case he can't contact the treasurer when needed. This will include reporting absence. David Maxwell has called in to the office and as he now works nearby he can call in if required. David Bell will order star test badges and certificates.

JS  
DM

Yearbook Letters have been sent to 19 firms offering advertising space in the yearbook. Jim will carry out follow up phone calls to these companies. David is finalising the content and hopes to circulate a draft copy to Council Members before the next meeting.

SC

Council Procedures It was suggested that Council meets in the second Monday of the month. Stephen requested that anyone adding an item to the agenda would circulate information on the item to all Council members before the meeting so that members would know the facts. This should lead to a more focused discussion. It is hoped that meetings may be shorter and this could lead to fewer meetings in the year. This year the three Council Members who will complete the bank mandate form will be Stephen Craig, David Maxwell and Jim Seymour. Any two can authorise a cheque. Mary will send in the minutes of the AGM and she will leave papers relating to her time as secretary in the office. After discussion it was decided to add the following item to all Council agendas: Office and Newsletter. We will ask David to supply a list of items he has for the next Newsletter. Finance will be reported on quarterly.

SC/DB  
SC

AOB

Paddlefest – This event was very well supported with over 70 people in Bushmills. Lots of workshops all well organised. There was also a great off water buzz and atmosphere. Many thanks to Robin Ruddock for his help and support. Congratulations to Coaching Panel for a great event.

USRT – The date for submission of applications to USRT will be 19th May for the June USRT meeting. Applications for CANI approval should be in advance of this by two weeks - hence 5th May is the deadline for applications thro CANI.

Items for the next meeting agenda:

Yearbook Draft, Finance, Office, Photo Comp,