

Action	CANI Minutes 9 October 2006
	<p>1. Apologies were received from Rodger Hamilton, Malcolm Kerry and Jim Seymour</p> <p>Present: David Maxwell, Mike McClure, David Boyle, Stephen Craig, Oisin Hallissey, Lorna Vance</p>
<p>DAVID M</p> <p>STEPHEN</p> <p>MIKE</p> <p>MIKE</p> <p>OISIN / STEPHEN</p> <p>OISIN</p>	<p>2. The minutes of the last meeting were read and agreed.</p> <p>Matters arising:</p> <p>I. David Maxwell to write to Donaghadee Yacht Club in support of Lottery application.</p> <p>II. A risk assessment for the office has been sent to council by Malcolm Kerry. This is to be condensed and modified to suit CANI's needs.</p> <p>III. A risk assessment for the Lower Bann come and try it could be used as a template for other events and it was agreed to post this onto the website.</p> <p>IV. It was also agreed to post a river news page on the website with details of fallen trees or other new hazards on rivers.</p> <p>V. It was agreed that if paperwork is sent to the CANI office incomplete it should be immediately returned to the course director with a Performa tick-box type sheet highlighting what is missing. This puts the onus back on the course director rather than the organisation.</p> <p>VI. Flyers are still to be completed.</p>
LORNA	<p>3. Membership Survey</p> <p>The membership survey needs to be modified and condensed to an A4 sheet that can go on the back of the membership form. Lorna agreed to take this on and should liaise with Matt regarding any access / trails information that he may want.</p>
	<p>4. Membership Fees</p> <p>It was agreed that as CANI had a reasonably healthy surplus in the bank that membership fees should not be increased this year.</p>
	<p>5. Calendar 07</p> <p>Stephen has begun contacting clubs and organisers to start to collate dates for next year and reduce the number of clashes of events.</p>
MIKE /	<p>6. Lower Bann Challenge</p> <p>It was agreed that this had been extremely successful as a promotional event for canoeing in N. Ireland. It is hoped that next year we would get more paddlers entering the long race in K boats who are racing hard.</p> <p>It was agreed that cut off times should be adhered to so that everyone is at the finish line by 6.00pm</p> <p>There was excellent coverage of the event on TV and radio as well as the local press. Coleraine council were extremely supportive and enthusiastic about next year. Antrim Borough Council has also expressed an interest.</p> <p>It was decided that all those who assisted in anyway with the event should not be out of pocket and should receive a letter of thanks. Mike to liaise with Matt regarding who requires what expenses.</p>

MATT	A letter should also be written to Carolyn Ferris for the support CAAN gave to this event.
STEPHEN / RODGER MIKE / OFFICE DAVID M STEPHEN	7. Correspondence I. A series of letters have been received from an individual who has not been a member of CANI since 1999 and wants to have his award revalidated. There are clear BCU guidelines about this and so the matter has been referred to Rodger as RCO. II. A letter has been received from Jim Seymour regarding 2 trees that are down on the Six Mile Water. III. An information pack has been received from Rivers Agency regarding a flood management policy requesting our views. David Maxwell to reply. IV. A letter has been received from Mary Doyle regarding clubs' use of the Grove pool. The letter to be forwarded to BKC, ICP and the Polo squad to drum up support.
STEPHEN / DAVID B	8. FINANCES The next quarter's finances will be done by Stephen at the end of December. Stephen to liaise with David B regarding the next quarter's finances. It was agreed that it is crucial that David Bell is paid on time. If the finances are kept in order it would be possible for Stephen to pull together a report for Sport's Council on his return at the end of April. Stephen to look into setting up a standing order in the bank for this with a review every 6 months in case of variation in income tax etc.
STEPHEN	9. Office It was noted that the office was unattended for 2 days on the 2 & 3 rd October. Stephen to discuss this with David and arrange for the second day to be made up as one of the days can be in lieu of the Lower Bann challenge Saturday.
OISIN STEPHEN	10. AOB Oisin to try to set up a meeting with the chief leisure officers of the various councils and give a presentation regarding the value of pool sessions and the minimum impact that modern plastic pool boats have. The development officer post was discussed briefly and it was agreed that it should be advertised until the end of March 08 with a possible year's extension.
	11. Date of next meeting: 20 th November 2006 at 7.30pm at Shaw's Bridge Sports Assoc.